

# Panduan H-Index SCOPUS dan Google Scholar

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Oleh :

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Sekretaris Puslit bidang Sains dan Teknologi

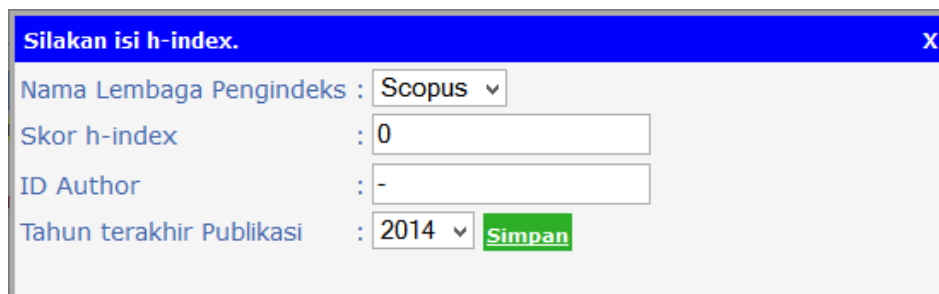
**LEMBAGA PENELITIAN  
UNIVERSITAS PENDIDIKAN GANESHA  
2015**

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## I. PANDUAN H-INDEX DI SCOPUS

Sesuai dengan Panduan Pengusulan Hibah Penelitian Dan Pengabdian Kepada Masyarakat Melalui SIMLITABMAS (Nomor: 048/E5.1/PE/2015) yang dikeluarkan oleh Direktorat Penelitian dan Pengabdian Kepada Masyarakat Direktorat Jenderal Pendidikan Tinggi Kementerian Pendidikan Dan Kebudayaan pada bulan Maret 2015<sup>1</sup>, tentang diperhitungkannya H-Index dalam seleksi proposal penelitian dan khususnya bagi dosen yang mempunyai H-index SCOPUS<sup>2</sup> lebih besar atau sama dengan 2 **dapat mengajukan usulan penelitian sebanyak dua judul sebagai ketua dan dua judul sebagai anggota**. Informasi H-Index ini diminta oleh SIMLIBTAMBAS setelah login sebagai dosen.



The image shows a web form with a blue header bar containing the text "Silakan isi h-index." and a close button (X). Below the header, there are four input fields and a button:

- Nama Lembaga Pengindeks : Scopus (dropdown menu)
- Skor h-index : 0 (text input)
- ID Author : - (text input)
- Tahun terakhir Publikasi : 2014 (dropdown menu)
- Simpan (green button)

Scopus merupakan *database* yang berisi bibliografi abstrak dan kutipan (*citation*) untuk artikel jurnal ilmiah. Scopus mencakup hampir 18.000 judul dari lebih dari 5.000 penerbit internasional, termasuk di dalamnya 16.500 *peer-review* jurnal dalam bidang sains, teknik, kedokteran, dan sosial (termasuk seni dan humaniora). *Peer review* adalah proses regulasi oleh sebuah profesi atau proses evaluasi yang melibatkan individu-individu yang berkualitas dalam bidang yang relevan. Metode *peer review* bekerja untuk mempertahankan standar, meningkatkan kinerja dan memberikan kredibilitas. Dalam dunia akademis *peer review* sering digunakan untuk menentukan kesesuaian sebuah makalah akademis untuk publikasi. SCOPUS sering dijadikan acuan jurnal dan penelitian berkualitas dan menentukan kualitas peneliti berdasarkan H-Index yang dimiliki. SCOPUS terdiri dari Peer-reviewed Journals, Open Access Journals, Conference Proceedigs, Institutional Repositories, Scientific Pages of Web Sources dan Paten Information.

Skor H-Index, ID Author SCOPUS bisa didapatkan dari [www.SCOPUS.com](http://www.SCOPUS.com). Peneliti yang mempunyai ID SCOPUS adalah peneliti **yang pernah mempublikasikan karya ilmiahnya di jurnal, conference atau web ilmiah yang diindex oleh SCOPUS** .

<sup>1</sup> [http://simlitabmas.dikti.go.id/fileUpload/pengumuman/PANDUAN\\_PENGUSULAN\\_PENELITIAN\\_DAN\\_ABDIMAS\\_2015\\_2016.pdf](http://simlitabmas.dikti.go.id/fileUpload/pengumuman/PANDUAN_PENGUSULAN_PENELITIAN_DAN_ABDIMAS_2015_2016.pdf)

<sup>2</sup> <https://www.scopus.com/>

## A. Melihat Profil, H-Index dan ID Author SCOPUS

1. Masuk ke <https://www.scopus.com/>, klik Author Preview

### Scopus

#### Login Required to Access Scopus

You are outside your institution's network. To access Scopus consider the following options:

- Athens and Shibboleth (Institutional) users please [login here](#).
- If you have **previously registered** with Scopus or ScienceDirect and your account is **validated for remote access**, you can [login with your username and password](#).
- If your account is **not validated for remote access**, you may need to **contact your institution's Scopus administrator (e.g. librarian)** to have remote access enabled for your account.
- Alternatively, you may be able to gain access through **your library's website** or **institution's VPN**. For more details on available options, you may need to **contact your institution's Scopus administrator (e.g. librarian)**.
- Although institutional access is required to fully benefit from Scopus, just **go to Author Preview** and test us by finding millions of available author details.

**New to Scopus?** [Learn more](#) about the world's largest abstract and citation database.  
If you need further assistance, please [contact our support team](#).

2. Ketik nama belakang di Author Last Name atau nama depan di Author Initial Or Author First Name, kemudian tekan tombol search. Contoh :

### Scopus Preview

#### Search for Author

Show exact matches only

**Subject Areas**

Life Sciences  Physical Sciences  
 Health Sciences  Social Sciences

3. Klik nama yang sesuai. Jika tidak bisa di klik bisa mencoba **cara B**, contoh

23 author results		Show Profile Matches with One Document	About Scopus Author Identifier	Sort on: Document
<input type="radio"/>	Hasibuan, Zainal Arifin Hasibuan, Zainal A. Hasibuan, Z. A.	24	Computer Science; Business, Management and Accounting; Mathematics; ...	Universitas Indonesia Depok Indonesia
<input type="radio"/>	Hasibuan, Fauzie Hasibuan, F. Hasibuan, F.	5	Earth and Planetary Sciences; Agricultural and Biological Sciences; Environmental Science; ...	Center for Geological Survey (CGS) (Pusat Survei Geologi) Bandung Indonesia
<input type="radio"/>	Hasibuan, B.	4	Medicine	
<input type="radio"/>	Hasibuan, Rosdanelli	3	Chemical Engineering; Energy; Environmental Science; ...	University of North Sumatera Indonesia
<input type="radio"/>	Hasibuan, Ali Azir Hasibuan, A. A.	2	Medicine; Social Sciences; Biochemistry, Genetics and Molecular Biology; ...	Aceh Province Health Department Indonesia

#### 4. Kemudian akan tampil Author ID dan profil peneliti dan H-Index

Hasibuan, Zainal Arifin  
Universitas Indonesia, Faculty of Computer Science, Depok, Indonesia  
Author ID: 14021436900

Documents: 24  
Citations: 9 total citations by 9 documents  
h-index: 2  
Co-authors: 30  
Subject area: Computer Science, Business, Management and Accounting

24 Documents | Cited by 9 documents | 30 co-authors

Document Title	Year	Citations
Corporate blog usage and its success factors: Multiple case studies at consulting firms in Indonesia	2014	0
Image clustering using multi-visual features	2014	0

Author History  
Publication range: 2004 - 2014  
References: 392  
Source history: ICACIS 2011 - 2011 International Conference on Advanced Computer Science and Information Systems, Proceedings

### B. MENAMBAH PUBLIKASI YANG TIDAK DIDETEKSI OLEH SCOPUS, MELAKUKAN PERUBAHAN PROFIL DAN MENDAPATKAN AUTHOR ID

1. Masuk ke halaman <http://www.SCOPUS feedback.com/>, masukkan nama dan klik tombol START

Scopus Feedback

### Scopus Author Feedback Wizard

Use the Scopus Author Feedback Wizard to collect all your Scopus records in one unique author profile. To locate your documents as completely as possible, please provide all the name variants under which you have published. Once you have submitted the author profile the Scopus Author Feedback Team will process your request within 4 weeks.

1 If you are unable to find a publication, if there is a problem with the citation count or you have additional feedback, contact the [Scopus help desk](#).

Author

Last name: arthana  
Initials or First name: [ ]

E.g., Smith E.g., J.L.

Add affiliation | Add name variant | **Start**

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2. Pilih nama yang sesuai, lalu isi checklist disebelahnya, kemudian tekan tombol next

**Select your Scopus profiles**  
Please select all profiles containing documents that are authored by you, and click the Next button to continue.

You searched for: Authormname (arthana) | edit      Sort by: Relevancy

All	Authors	Documents	Subject area	Affiliation	City	Country
1	<input type="checkbox"/> Arthana, I Wayan Arthana, I Wayan	2	Earth and Planetary Sciences	Universitas Udayana	Ampenan, Bali	Indonesia
	<input checked="" type="checkbox"/> Arthana, I Ketut Resika	1	Computer Science	Universitas Indonesia	Depok	Indonesia

back | **Next**

3. Pilih nama profil dan tekan tombol next

1 | Select profiles    2 | **Select preferred name**    3 | Review documents    4 | Review profile    5 | Submit changes

**Select the preferred profile name**  
Please select the preferred name for your unique author profile.

Profile name: Arthana, I. Ketut Resika

back | **Next**

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4. Review dokumen yang otomatis diindex oleh SCOPUS , jika sekiranya ada dokumen yang belum ditemukan klik Search for missing documents. Klik next untuk melanjutkan

1 | Select profiles    2 | Select preferred name    3 | **Review documents**    4 | Review profile    5 | Submit changes

**Review your authored documents**  
Please indicate below if this document is authored by you.

Sort by: Date (Newest)

	Document Title	Author(s)	Date	Source Title
<input checked="" type="checkbox"/>	Analytical hierarchy process and PROMETHEE application in measuring object oriented software quality <a href="#">View in Scopus</a>	Halim, A., Sudrajat, A., Sunandar, A., Arthana, I.K.R., Megawan, S., Mursanto, P.	2011	ICACISIS 2011 - 2011 International Conference on Advanced Computer Science and Information Systems, Proceedings , pp. 165

Search for missing documents | back | **Next**

## 5. Review profil kemudian klik next untuk melanjutkan

### Review your profile

Please review the information below to ensure that the profile will be correct.

#### Profile: Arthana, I. Ketut Resika

1	Analytical hierarchy process and PROMETHEE application in measuring object oriented software quality	Halim, A., Sudrajat, A., Sunandar, A., Arthana, I.K.R., Megawan, S., Mursanto, P.	2011 ICACSIS 2011 - 2011 International Conference on Advanced Computer Science and Information Systems, Proceedings , pp. 165	^ v
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[back](#) | [Next](#)

## 6. Isi Kontak sehingga SCOPUS bisa memverifikasi kebenaran informasi dan institusi. Isikan email institusi (@undiksha.ac.id)

### Fill in contact details and submit

Please fill in your contact details below, so the Scopus Author Feedback Team can send you a verification email and contact you if necessary.

**i** If you were unable to find a publication, if there is a problem with the citation count or you have additional feedback, contact the [Scopus help desk](#).

Last name*	<input type="text" value="Arthana"/>
First name*	<input type="text" value="I. Ketut Resika"/>
E-mail*	<input type="text" value="resika@undiksha.ac.id"/> <small>Please enter an email address at the institution that offers you Scopus (e.g. name@university.edu).</small>
Confirm E-mail*	<input type="text" value="resika@undiksha.ac.id"/>

[back](#) | [Submit](#)

## 7. Selanjutnya tinggal menunggu konfirmasi dari SCOPUS melalui email

### Information submitted

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Kind regards,

The Scopus Author Feedback Team

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8. Buka email anda, (<http://mail1.undiksha.ac.id>), lalu buka email dari SCOPUS . Klik link verifikasi

**Scopus Feedback - Verification (Arthana, I. Ketut Resika)** 1 message

From: [noreply@scopusfeedback.com](mailto:noreply@scopusfeedback.com) 4:00 PM  
To: [resika@undiksha.ac.id](mailto:resika@undiksha.ac.id)

Dear I. Ketut Resika Arthana,

We have received your request to correct your Scopus Author Profile, please verify this request by clicking on the following link: [http://www.scopusfeedback.com/verify\\_request.html?id=\[REDACTED\]&key=\[REDACTED\]](http://www.scopusfeedback.com/verify_request.html?id=[REDACTED]&key=[REDACTED])

If the verification link does not work, please go to [http://www.scopusfeedback.com/verify\\_action.html](http://www.scopusfeedback.com/verify_action.html) and fill in the following data in the form:  
Request ID: [REDACTED]  
Verification code: [REDACTED]

When you have verified your request you will receive an automatic notification when our customer support team has received your request.

You may be contacted via this e-mail address if we require further information regarding your request or if we have any comments.


Kind regards,

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☐ **Arthana, I. Ketut Resika - Scopus Author Feedback [Reference:150311-001608]** 1 message

**Response**

Dear customer,

Thank you for contacting Scopus Author Feedback. This is an automated acknowledgement to confirm that we have successfully received your request for an amendment to the specified author profile.

For all future correspondence regarding this request, please quote your unique reference number provided in the subject header of this email.

Please be advised that it may take up to seven days before your requested changes appear online. We appreciate your patience in this matter. If we require further information about your inquiry, we will contact you at the email address provided within two working days. If the information you have provided is sufficient and allows us to process your request, we will only contact you upon completion.

To learn more about the Scopus author profiles, citation counting and our content policy, please visit our help files at <http://help.elsevier.com/app/answers/list/p/8150/>

Kind regards,  
The Scopus Feedback Team

11. Kemudian SCOPUS memberikan link yang berisi profil kita.

**Author profiles**

Name	Author ID	Total Correct
Arthana, I. Ketut Resika	55014617200	1

**Articles per profile**

Arthana, I. Ketut Resika (55014617200)	Doc ID	Year	Correct
Analytical hierarchy process and PROMETHEE application in measuring object oriented software quality Halim, A. Sudrajat, A. Sunandar, A. Arthana, I.K.R. Megawan, S. Mursanto, P.	84857312632	2011	y

Print | E-mail

**Arthana, I. Ketut Resika** [About Scopus Author Identifier](#) | [View potential author matches](#)

Universitas Indonesia, Faculty of Computer Science, Depok, Indonesia  
 Author ID: 55014617200

**Documents: 1**  
 Citations: 3 total citations by 3 documents  
 h-index: 1

Co-authors: 5  
 Subject area: Computer Science

[Analyze author output](#)  
[View h-graph](#)

**1 Document** | Cited by 3 documents | 5 co-authors **1 document** [View in search results format](#)

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Year	Documents	Citations
2011	1	0
2013	0	3

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**Titles will only be considered for evaluation if they meet the following minimum criteria:**

- The title should publish peer reviewed content.
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- The title should have references in Roman script.
- The title should have a publication ethics and publication malpractice statement.

**Agreement**

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**Daftar Jurnal Nasional Terakreditasi yang terindeks SCOPUS sampai Februari 2014.  
Bisa dilihat di : <http://tinyurl.com/jurnalscopus>**

## II. PANDUAN H-INDEX DI GOOGLE SCHOLAR

1. Buka <http://scholar.google.com/>

My library My Citations Alerts Metrics Settings

Stand on the shoulders of giants

2. Klik tombol Sign In (pojok kanan atas)


Sign in

Kemudian muncul



One account. All of Google.

Sign in with your Google Account

  
  
  
  
 Stay signed in [Need help?](#)

[Create an account](#)

3. Jika belum punya account, klik menu **create an account**

One account is all you need  
A single username and password gets you into everything Google.



Take it all with you  
Switch between devices, and pick up wherever you left off.



Name  
I Ketut Resika Arthana

Choose your username  
resika.arthana1@gmail.com  
[I prefer to use my current email address](#)

Create a password  
\*\*\*\*\*

Confirm your password  
\*\*\*\*\*

Birthday  
Month: 1 1984

Gender  
Male

Mobile phone  
+8285737515515

Your current email address  
resika.arthana@gmail.com

Prove you're not a robot  
 Skip this verification (phone verification may be required)

Type the text:  
2876

Location  
Indonesia

Isikan field-field yang dibutuhkan, lalu tekan **next step**

4. Verifikasi no telp. Google akan mengirim SMS ke no telp tersebut. Klik Continue

### Verify your account

You're almost done! We just need to [verify your account](#) before you can start using it.

Phone number ex: (081) 2345678

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- Google will only use this number for account security.
- Standard text messaging rates may apply.

How should we send you codes?

Text message (SMS)

Voice Call

Continue

Important: Google will never share your number with other companies or use it for marketing purposes.

5. Masukkan kode verifikasi yang dikirimkan Google ke no telp tersebut. Klik tombol Continue

### Verify your account



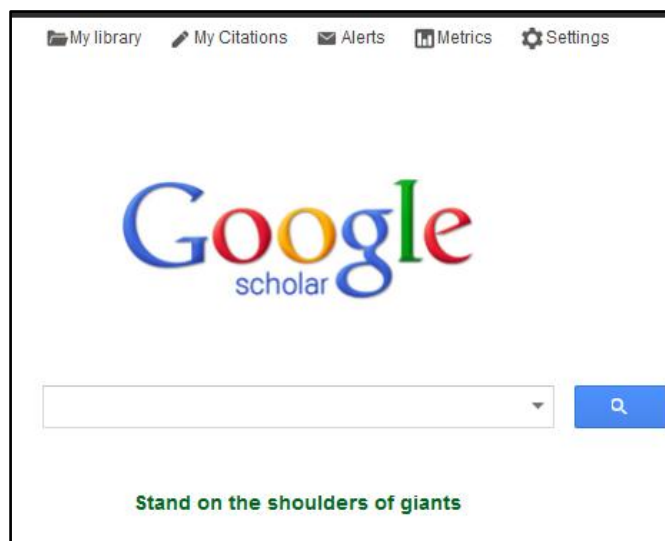
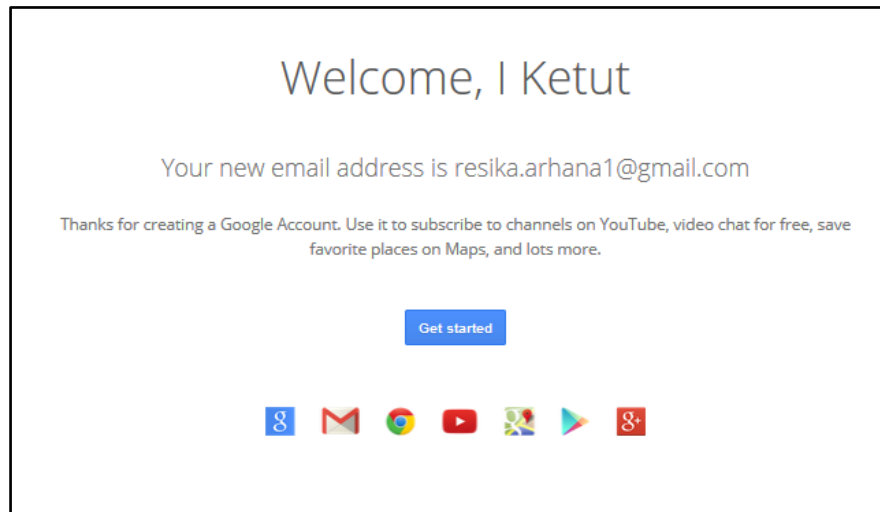
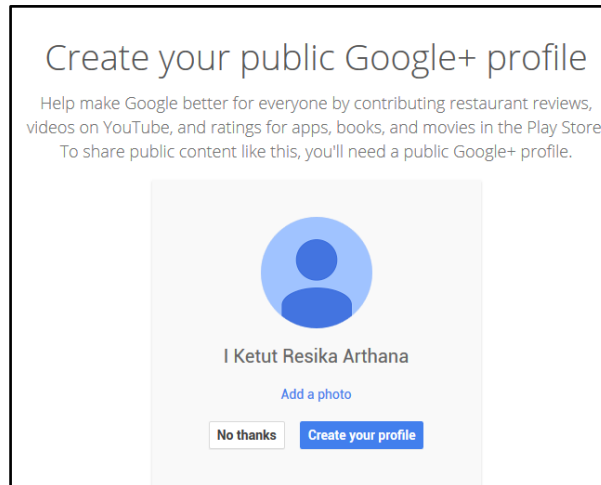
Enter verification code

356826

Continue

Didn't get your code? Sometimes it can take up to 15 minutes.

6. Account sudah berhasil dibuat. Klik No Thanks jika belum ingin membuat google profile. Selanjutnya klik Get Started



7. Klik My Citations untuk melihat profil. Jika pertama kali, akan muncul field yang harus diisi untuk keperluan track citation

Track citations to your publications. Appear in Google Scholar search results for your name.

Name   
 Use your full name as it appears on your papers. For example: Margaret Mead

Affiliation   
 For example: Professor of Computer Science, Stanford University

Email for verification   
 Use an email address at your institution. For example: yourname@mit.edu

Areas of interest   
 For example: Artificial Intelligence, Conservation Biology, Pricing Theory

Homepage   
 For example: http://example.edu/~yourname

8. Selanjutnya akan muncul daftar artikel yang sesuai nama pemilik account Google Scholar

Find articles that you've written and add them to your profile. Later, you can edit or delete the articles in your profile or add more articles to your profile.

**I KETUT PEGG ARTHANA**

[Korelasi Efikasi Diri \(Self Efficacy\) Dan Iklim Sekolah Terhadap Hasil Belajar Siswa Mata Pelajaran Teknologi Informasi Dan Komunikasi \(TIK\) Di SMP Negeri 1 ...](#)  
 IPD Prasetya, IKR Arthana, M ST, IMG Sunarya, S Kom - KARMAPATI (Kumpulan Artikel Mahasiswa ..., 2014

[PENGEMBANGAN APLIKASI AUGMENTED REALITY STORY BOOK PANJI SAKTI](#)  
 PP Aryasih, MWA Kesiman, IKR Arthana, M ST - ... Pendidikan Teknik Informatika) ISSN: 2252-9063, 2014

[See all articles](#)

**I Ketut Resika Arthana**

[Analytical Hierarchy Process and PROMETHEE application in measuring object oriented software quality](#)  
 A Halim, A Sudrajat, A Sunandar, IKR Arthana... - Advanced Computer Science and Information ..., 2011

**I Ketut Resika Arthana**

[Architecture Multichannel-Access of Information Retrieval System Case Study: Indonesian E-Cultural Heritage and Natural History Portal](#)  
 RF Aji, IKR Arthana, H Yaniar, ZA Hasibuan - ... on Computer Engineering and Applications (ICCEA ..., 2011

Klik Add Article yang sesuai. Klik Next Step


9. Pilih automatically Update jika ingin artikel otomatis diperbaharui di profil. Pilih Go To My Profile



- We'll use a statistical authorship model to identify new articles that you write. We may also update bibliographic information for articles in your profile or identify duplicate article entries, which could be merged or deleted. How would you like to handle these changes?
  - Automatically update the list of articles in my profile. *(recommended)*
  - Don't automatically update my profile. Send me email to review and confirm updates.
- You can also add and remove individual articles, update their bibliographic data, and merge duplicate records. Rest assured, our automatic updates will preserve your edits and will not override them.
- We'll collect and display citations to your articles from all of Google Scholar. The citations will update automatically to reflect changes in your profile and in Google Scholar.

[Go to my profile](#)

## 10. Account Google Scholar sudah siap. Lengkapi Foto dan email



**I Ketut Resika Arthana** Edit Follow


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 Email at [undiksha.ac.id](mailto:undiksha.ac.id) pending verification. Why? - Homepage  
 My profile is private - [Make it public](#)

[Change photo](#)

<input type="checkbox"/>	Title	+ Add	More	1-10	Cited by	Year
<input type="checkbox"/>	Analytical Hierarchy Process and PROMETHEE application in measuring object oriented software quality				6	2011
	A Halim, A Sudrajat, A Sunandar, IKR Arthana, S Megawan, P Mursanto Advanced Computer Science and Information System (ICACSIS), 2011 ...					
<input type="checkbox"/>	Architecture Multichannel-Access of Information Retrieval System Case Study: Indonesian E-Cultural Heritage and Natural History Portal				1	2011
	RF Aji, IKR Arthana, H Yaniar, ZA Hasibuan 2011 International Conference on Computer Engineering and Applications ...					
<input type="checkbox"/>	FILM PEMBELAJARAN TARI JANGER KOLOK (TULI BISU) UNTUK GENERASI PENYANDANG KOLOK (TULI BISU) DI DESA BENGKALA					2015
	NPT Resdiana, IKR Arthana, M ST, IMA Wirawan, S Kom KARMAPATI (Kumpulan Artikel Mahasiswa Pendidikan Teknik Informatika) ISSN ...					
<input type="checkbox"/>	PENGEMBANGAN APLIKASI AUGMENTED REALITY STORY BOOK LEGENDA KEBO IWA					2014
	NMD Arisandi, IMG Sunarya, S Kom, IKR Arthana, M ST KARMAPATI (Kumpulan Artikel Mahasiswa Pendidikan Teknik Informatika) ISSN ...					

**Google Scholar**

Citation indices	All	Since 2010
Citations	7	7
h-index	1	1
i10-index	0	0



**Co-authors** [Edit...](#)

No co-authors

### III. MEMASUKKAN ID AUTHOR DAN H-INDEX DI SIMLITABNAS

1. Masuk ke <http://simlitabmas.dikti.go.id/>

13-03-2015 12:41:20 itas & Usulan Proposal harus diisi dengan lengkap. Data Identitas & Usulan Proposal yang tidak lengkap tidak akan diproses lebih  
Online: 190 pengunjung.

**SIM-LITABMAS**  
Sistem Informasi Manajemen Penelitian dan Pengabdian Kepada Masyarakat

HOME  
▶ PENELITIAN DESENTRALISASI  
▶ PENELITIAN KOMPETITIF NASIONAL  
▶ PENGABDIAN KEPADA MASYARAKAT  
▶ PROGRAM KREATIVITAS MAHASISWA  
▶ HAK KEKAYAAN INTELEKTUAL  
▶ PUBLIKASI ELEKTRONIK  
▶ PROFIL HASIL PKM (E-BOOK)  
▶ PROFIL HASIL PPM (E-BOOK)  
▶ PROFIL HASIL PENELITIAN (E-BOOK)  
▶ PROFIL HKI (E-BOOK)  
▶ PANDUAN PENGGUNAAN SIMLITABMAS  
▶ LOGIN


PENGUMUMAN ARSIP 2015 ARSIP 2014 ARSIP 2013

**PENGUMUMAN**

**MARET 2015**

- Nomor: 048/E5.1/PE/2015 Tanggal 10 Maret 2015
  - [Penerimaan Proposal Program Penelitian dan Pengabdian kepada Masyarakat untuk Pendanaan Tahun 2016](#)
  - [Lampiran : PANDUAN PENGUSULAN HIBAH PENELITIAN DAN PENGABDIAN KEPADA MASYARAKAT MELALUI SIMLITABMAS](#)
- Nomor: 0429/E5.3/KPM/2015 Tanggal 02 Maret 2015
  - [Informasi Penyelenggaraan KOMURINDO dan KOMBAT 2015](#)
  - [Lampiran : Informasi Penyelenggaraan KOMURINDO dan KOMBAT 2015](#)

2. Login Sebagai Dosen



**Login Pengusul Hibah**

Username :

Password :

Jumlahkan :  +  =

3. Masukkan skor H-Index Scopus dan ID Author

**Silakan isi h-index.** X

Nama Lembaga Pengindeks :

Skor h-index :

ID Author :

Tahun terakhir Publikasi :

#### IV. MEMASUKKAN ID AUTHOR DAN H-INDEX DI SIMLEMLIT UNDIKSHA

1. Login ke <http://lemlit.undiksha.ac.id/>
2. Pilih menu Profil
3. Masukkan Author ID dan H-Index SCOPUS dan Google Scholar