GARUDA

Gerakan AI untuk Resiliensi dan Kedaulatan Nasional

Supported by **Microsoft Elevate**

In Collaboration with:

Microsoft   **BINAR**   **BKN**

FACILITATOR BRIEF

BINAR x Microsoft : GARUDA AI Impact Summit Banten

Working Group Session — Prasetiya Mulya University Faculty

Overview

GARUDA (Gerakan AI untuk Kedaulatan Nasional) is a national initiative implemented by **BINAR** in **partnership with Microsoft and the Kementerian Komunikasi dan Digital (Komdigi)**, designed to develop AI literacy and digital competency among Indonesia's civil servants. We successfully teach 100.000 civil servants in 2025, and will continue to teach and spread awareness to 145.000 civil servant in 2026. Participants access their learning journey through the GARUDA Learning Platform at [GARUDA LMS](#). The **GARUDA AI Impact Summit Banten is a key milestone in this journey**, moving beyond individual upskilling toward collective policy action.

The summit is organized in collaboration with Microsoft and Pemerintah Provinsi Banten, co-initiated by the **Kementerian Koordinator Bidang Perekonomian Republik Indonesia**, and proudly **supported by Prasetiya Mulya University as Academic Partner, whose faculty play an active role in shaping the academic direction of this forum.**

As a facilitator, your role is central to the summit's success — guiding a room of senior government officials (Eselon I–III) through a structured policy design session that produces concrete, actionable outputs. This summit will convene a high-caliber audience of decision-makers and thought leaders, including:

Regional Government Representatives Senior officials at Eselon I–III level from key Banten provincial agencies:

- Dinas Komunikasi dan Informatika (DISKOMINFO)
- Dinas Tenaga Kerja (DISNAKER)
- Dinas Pendidikan (DISDIK)
- Badan Pengembangan Sumber Daya Manusia (BPSDM)
- Badan Perencanaan Pembangunan Daerah (BAPPEDA)
- Dinas Koperasi, Perindustrian, dan Perdagangan (DISKOPERINDAG)
- Pemerintah Daerah Provinsi Banten

Summit Objective

This summit aims to:

- Establish a **governance model and data readiness framework** for responsible AI adoption across Banten's regional government
- Develop a **job readiness framework** that bridges the gap between AI-driven skills demand and existing vocational and training ecosystems

- Define **regional KPIs for societal impact** as measurable benchmarks for AI workforce transformation
- Identify **priority AI use cases** and design **pilot programs** ready for regional implementation
- Produce a **Draft Policy Recommendations for Regional Job Readiness & AI Workforce** as Banten's concrete contribution to Indonesia's national digital transformation agenda

At its core, the summit operates under one guiding principle: **AI as a Productivity Amplifier** — where AI supports diagnosis, learning, and workflow adoption, while humans remain the decision-makers.

Working Group Session

📅 Date: 2 April 2025
⏰ Time: 10.45 – 12.40 (±2 hours)
📍 Venue: Prasetiya Mulya University

Four working groups will run in parallel, each led by a different government agency:

Room	Lead Agency	Topic	Output
Room 1	DISKOMINFO	AI Blueprint Governance & Data	Governance model + data readiness checklist + policy statements
Room 2	DISNAKER	Job Readiness & Workforce	Demand mapping + job readiness framework + link to BLK/SMK/vocational
Room 3	BAPPEDA	Regional Policy Alignment & Incentives	High-level KPIs for societal impact
Room 4	DISPAREKRAF	AI-Based Pilot Program Design	Top 10 use cases + 2 pilot charters

Your Role as Facilitator

You will be assigned to one room. Your responsibilities are to:

- Open the session and set the tone and ground rules
- Guide participants through the AI Job Readiness Policy Design Canvas — a structured 4-stage framework
- Keep the discussion on track and ensure all voices are heard
- Manage time carefully to ensure all four stages are completed within the session
- Support the Policy Drafter in capturing key insights at each stage
- Actively encourage participants to use **Microsoft Copilot** throughout the session whenever additional data, references, or evidence are needed — Copilot can help the

group quickly surface relevant statistics, policy examples, and industry insights in real time.

Note: *You are not expected to be the subject matter expert — your role is to facilitate the process, not lead the content.*

Session Flow — Policy Design Canvas (10.45–12.40)

Participants will work through four stages of the AI Job Readiness Policy Design Canvas:

Stage 1 — Context Setting (±20 min)

What is happening?

Guide participants to identify key trends, data/evidence, and industry signals relevant to their working group topic.

Stage 2 — Core Problem (±25 min)

What is the real problem?

Facilitate a discussion to surface the most critical challenges — skill gaps, workforce transition barriers, institutional readiness.

Stage 3 — Policy Gap (±25 min)

What is missing today?

Help the group identify regulation gaps, program limitations, and institutional barriers that prevent progress.

Stage 4 — Policy Intervention (±30 min)

What should government do?

Guide participants toward concrete program or regulation recommendations, culminating in their Top 3 Priority Policy Actions.

Each group will present their outputs in a brief plenary pitch following the working group session.

What to Prepare

- Familiarize yourself with your assigned working group topic and lead agency
- Review the Policy Design Canvas framework above
- Prepare a brief 2-minute opening to set context and energy for your room
- Coordinate with your assigned Policy Drafter before the session begins
- Familiarize yourself with **Microsoft Copilot** ahead of the session — you will be encouraging participants to use it for real-time data retrieval and evidence support during discussions.

A detailed facilitation plan and session brief will be shared with you prior to the event to help you prepare fully for your role.